



**Committee of the Whole
Tuesday, December 13, 2022 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

- 1.1** Opening Prayer
Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen
- 1.2** Attendance
- 1.3** Approval of the Agenda Pages 1-2
- 1.4** Declaration of Interest
- 1.5** Approval of Committee of the Whole Meeting Minutes – October 18, 2022 Pages 3-6
- 1.6** Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

- 4.1** Unapproved Minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting – November 1, 2022 Pages 7-8
- 4.2** Unapproved Minutes of the Regional Catholic Parent Involvement Committee Meeting – October 26, 2022 Pages 9-12
- 4.3** Unapproved Minutes of the Faith Advisory Committee – November 17, 2022 Pages 13-15

5. Committee and Staff Reports

- 5.1** Unapproved Minutes and Recommendation from the Accommodations Committee Meeting – December 1, 2022 Pages 16-19
- Enrolment and Accommodations Update and School Attendance Boundary Reviews
- 5.2** Insurance Renewal Pages 20-21
Presenter: Scott Keys, Superintendent Business & Treasurer
- 5.3** Trustee Expenses Pages 22-23
Presenter: Scott Keys, Superintendent Business & Treasurer
- 5.4** EQAO Pages 24-27
Presenter: Lorrie Temple, Superintendent of Education



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

- 5.5** Addition of Personal Active Learning (PAL) Program at St. John's College Pages 28-29
Presenter: Phil Wilson, Superintendent of Education
- 5.6** Supporting High Needs Students Page 30
Presenter: Phil Wilson, Superintendent of Education
- 5.7** Police Checks By-Law Amendment Page 31
Presenter: Mike McDonald, Superintendent of Education & Secretary
- 6. Information and Correspondence**
- 7. Trustee Inquiries**
- 8. Business In-Camera**
207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.
- 9. Report on the In-Camera Session**
- 10. Future Meetings and Events** Pages >>
- 11. Closing Prayer**
Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen
- 12. Adjournment**

Next Meeting: Tuesday, January 17, 2023, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, October 18, 2022 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business &
Treasurer), Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 18, 2022 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 20, 2022

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 20, 2022 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – September 20, 2022

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of September 20, 2022.

Carried

4.2 Unapproved Minutes from the Faith Advisory Committee Meeting – September 29, 2022

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of September 29, 2022.

Carried

5. Committee and Staff Reports

5.1 Family Life Programming

Superintendent Temple provided an overview of Elementary Family Life Education. An outline of Gender Identity in Family Life Education was shared. It was noted that in the Ontario Health and Physical Education Curriculum Policy Document, 2019, the word gender or gender related terms are found 137 times and 56 of those are in the glossary and appendices. The use of these terms is not part of curriculum expectations, they are made in the preamble to lessons or other sections directed to the teacher for consideration when planning their lessons/programming. The curriculum also facilitates discussions for students to talk about special dignity, sharing differences and respecting differences, and the terms gender identity and gender roles and expression are shared. Superintendent Temple advised students from Grades 1-8, are taught that they are created in the image and likeness of God - male and female. That they possess the ability to love and co-create in a loving, committed relationship that the sacrament of marriage offers and affirms.

Moved by: Carol Luciani

Seconded by: Mark Watson

That the Committee of the Whole refers the Family Life Programming to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 French as a Second Language (FSL) Update

Director McDonald provided an update regarding the shortage of French teachers. Staff have continued to exhaust all options to continue to offer Core and French Immersion and address staffing needs. A summary of options to address the needs were shared including the following:

- Work on a school-by-school basis with those experiencing staffing pressures in French (12) to offer Grades 4 to 8 Core French Program as mandated by the Ministry of Education.
- Remove Core French from Grades 1 and 2 across the district (November 2022)
- Remove Core French from Grades 1 to 3 (September 2023)



- Starting French Immersion in Grade 1 (September 2024)

It was noted that the board continues to actively recruit and collaborate with Teacher's Colleges and other partnerships, to share the Board's French programs. After carefully considering the options noted above, staff recommends that the Board work on a school-by-school basis with those experiencing significant staffing pressures in French, to offer only the mandated Grades 4 to 8 Core French Program. Superintendent Temple highlighted this option as the least disruptive to the lowest number of students and staff. She also provided an outline of how schools would be supported in the staffing change process and with communication to share with school communities.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the French as a Second Language (FSL) Update Report to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 Health and Safety Update

Superintendent Keys presented the Health and Safety update. He highlighted the board's commitment to the Health and Safety of all its employees. A summaries of committee members, accidents and incident reports were shared.

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Trustee Honoraria

Superintendent Keys referred to Ontario Regulation 357/06 - Honoraria for Board Members and its method for calculating the limits on honoraria paid under section 191 of the *Education Act*. The honoraria are comprised of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts, as outlined in Board Policy 100.06 – Trustee Honoraria. He noted that there are no changes to the base amount. For the term of office starting November 15, 2022 to November 14, 2023, the only change to trustee honoraria will be the impact of enrolment changes.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period November 15, 2022 to November 14, 2023 to the Brant Haldimand Norfolk Catholic District School Board.

Carried



5.5 Quarterly Capital Update

Superintendent Keys provided an update of project status for capital priority funded projects, along with other significant projects. Capital Priorities included the Caledonia Joint-Use Catholic Elementary School and the new Brantford Catholic Secondary School. He also reviewed the request for quotation for the revitalization of the Assumption College sports field.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Quarterly Capital Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence - Nil

7. Trustee Inquiries

Trustee Dignard made an inquiry regarding schools limiting access to their exterior property. Superintendent Keys noted that the board has not provided direction to schools about locking their properties. Some schools that have decided to restrict access are due to new playground equipment which was provided by school fundraising.

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 18, 2022 meeting.

Carried

MINUTES

Present: **GEDSB:** R. Wyszynski, Superintendent of Business & Treasurer – President
J. Richardson, Trustee - Director
BHNCDSB: S. Keys, Superintendent of Business & Treasurer – Director
CSC MonAvenir: M. Nantel, Director of Transportation – Director

Regrets: **GEDSB:** Director, J. Roberto, Director of Education
BHNCDSB: M. McDonald, Director of Education
M. Watson, Trustee – Director
CSC MonAvenir: A. Blais, directeur de l'éducation CSC MonAvenir
D. Chin, Chief of Business CSC MonAvenir – Director

STSBHN P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

Recording Secretary: L. Howells, Executive Assistant to the Superintendent of Business, Grand Erie DSB

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order at 9:02 a.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: J. Richardson

Seconded by: M. Nantel

THAT the STSBHN Board of Directors approve the November 1, 2022, agenda.

Carried

B - 1 **Approval and Signing of Minutes**

(a) **May 27, 2022, Meeting Minutes**

Moved by: S. Keys

Seconded by: M. Nantel

THAT the Minutes of the STSBHN Board of Directors Meeting, held May 27, 2022 be approved.

Carried.

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Policy and Procedure approval: 029-033**

P. Kuckyt referred to revised documents.

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve Procedures 029-033.

Carried.

D - 1 Standing Business

(a) KPI's

P. Kuckyt highlighted significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication for 2022-23.

(b) Goals and Objectives-Update and Review

P. Kuckyt highlighted the progress to date with regards to the short, medium, and long-term goals and objectives.

(c) Financial Overview

P. Kuckyt provided a high-level overview of the 2021-22 financial position as of August 31, 2022.

E - 1 New Business

(a) Policy and Procedure Review: 034-038

P. Kuckyt noted that Policy and Procedure 034-038 have been identified for review and reviewed the new process to obtain feedback. Feedback due by January 25, 2023.

(b) Driver Shortage Update

P. Kuckyt provided a verbal overview on the driver shortage and noted operators are working through solutions and continue to train. The major driver shortages are occurring in high growth areas, i.e., Caledonia, SW Brantford & Paris.

(c) Letter of Consent to Transfer Ownership

P. Kuckyt provided a verbal overview on the purchase of Sharp Bus Lines by third party and noted that no impact to local services is anticipated.

F - 1 Adjournment

Moved by: J. Richardson

Seconded by: S. Keys

THAT the November 1, 2022, STSBHN Board of Directors the meeting be adjourned at 9:44 a.m.

Carried

G - 1 Next Meetings:

- February 28, 2023, at 9:00 a.m.
- May 26, 2023, at 9:00 a.m.



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Wednesday, October 26, 2022 – 7:00 p.m.
Catholic Education Centre & Microsoft Teams Meeting

Members: Carol Luciani (Trustee), Phil Wilson (Superintendent of Education), Marcia DeDominicis (Principal Lead), Marie Teskey (Co-Chair), Melodie Spencer (Co-Chair), Alix Consorti, April Taylor (Senior Social Worker), Bryan Spencer, Danette Dalton, Dianne Wdowczyk (Mental Health Lead), Emily Van Hooren, Giovanna Oviedo (Vice-Principal, St. Gabriel), Gregory Wilson, Heather Graham (Principal, St. Joseph), Jeff VanLeuvenhage (Vice-Principal, St. Joseph), Jenn Hopkin, Jennifer McLaren Gibbons (Principal, St. Gabriel), Kayla Arsenault, Kevin Greco (Superintendent of Education), Kimberly Doyle, Laura Dickson, Lorrie Ann Temple (Superintendent of Education), Megan Flexman, Melanie Montague, Orazio Caltagirone (Principal, St. Patrick (B)), Rebecca Johnson, Stephanie Marr, Tammy Pogorzelski, Tatiana Smith (Vice-Principal, St. Basil)

Guests: Thanh-Thanh Tieu (Research Associate), Krystal Snider (Collaborative Community Solutions)

1. Opening Prayer

Marie Teskey led the attendees in an opening prayer.

2. Land Acknowledgement

Melodie Spencer provided the land acknowledgement by recognizing the Indigenous land on which we gather and the importance of the One Dish, One Spoon Treaty and recognized the Indigenous resilience and ties to their community.

3. Welcome and Opening Comments

Superintendent Wilson welcomed all attendees to the meeting and congratulated Trustee Luciani on her recent re-election. He welcomed Superintendents Greco and Temple and thanked them for supporting parent involvement. He introduced Marcia De Dominicis, and the important role she plays in RCPIC. He welcomed Marie Teskey and Melodie Spencer, RCPIC Co-chairs. Welcome to our School Council Chairs and commented how the hybrid format is perfect as it is inclusive. Thank you to Debbie Cotter, my Executive Assistant. Thank you to Thanh-Thanh Tieu who is our Research Associate, who will be presenting and thank you to Krystal Snider for being here to do a presentation on Anti-Human Sex Trafficking.

Superintendent Wilson introduced himself and explained the importance of RCPIC and parent engagement and congratulated everyone on the amazing past work that has been done.

Melodie Spencer thanked Phil for using the hybrid model and welcomed Phil to the meeting and to the Committee.



4. Approval of Agenda – October 26, 2022

Moved by: Marie Teskey

Seconded by: Laura Dickson

THAT the RCPIC approves the agenda of the October 26, 2022, meeting.

Carried

5. Declaration of Interest - Nil

6. Approval of the Minutes – May 25, 2022

Moved by: Marie Teskey

Seconded by: Tammy Pogorzelski

THAT the RCPIC approves the minutes of the May 25, 2022, meeting.

Carried

7. Update from the Co-Chairs

RCPIC Co-Chairs Marie Teskey and Melodie Spencer welcomed attendees to the meeting and thanked the guest speaker for joining the meeting. They are quite excited about RCPIC this year. They previously sent out a survey and found reflective topics that people were interested in, including faith formation, Breaking the Gap, and Math Up. RCPIC is the voice of the parents. The co-chairs thanked Tracey Austin, Manager of Communications and Community Relations, as they were able to assist Tracey with the new website and provide a parent's perspective on how the website would be easier to navigate. Marie welcomed all the new parent council members.

8. OAPCE Update

No update.

9. Student Demographic Survey Information Session

9.1 Introduction of Thanh-Thanh Tieu

Marie Teskey welcomed Thanh-Thanh Tieu and thanked her for making time to introduce and provide information on the Student Survey.

9.2 Presentation – Student Survey Information Session

This evening's presentation on the BHNCD SB Student Survey: Valuing Your Voice provided a concise overview of the project. This Ministry of Education mandated survey will invite all BHNCD SB students to provide information about themselves and their experiences in school. The information collected in the survey will provide accurate data to allow for informed decision making in the district and in schools that is reflective and accountable to the needs of students and their families. The presentation discussed the Ministry and Board rationale for the survey, the collaborative process that was



undertaken to develop the survey through consultation and collaboration with key stakeholders, and the types of questions that will appear in the short ten-minute survey. It was highlighted that participation in the survey is voluntary, so that students and families could choose not to participate or could elect to skip questions they are uncomfortable answering. There was also a brief discussion regarding the privacy impact assessment completed, which highlighted the Board's policies and processes in managing data security, and the Board's compliance with all privacy legislation. The presenter also discussed the administration process for the survey:

Secondary: November 14-18, in class, through Brightspace

Elementary: November 21-December 4, at home with families, through Brightspace

Superintendent Greco thanked Thanh and explained how she has researched every possible factor in making this survey align with the Catholic school view as well as compliance with the Ministry of Education. The hope is to get as many responses as possible. The more we know about the learner, the better we can plan for our system. The questions were designed to be unintrusive and allow comfortability of the participant. The BHNCD SB has grown by 1,000 students over the past few years, so the Board wants to know our communities.

If there are any questions about the survey, they can be forwarded to studentsurvey@bhncdsb.ca.

Many questions were asked, and it was assured that confidentiality was important, and the results would be shared once compiled.

9.3 Thank You to Thanh-Thanh Tieu

Phil Wilson thanked Than and Kevin for their presentation and invited questions to be sent via email.

10. Anti-Human Sex Trafficking Consultation Session

10.1 Introduction of Krystal Snider

Superintendent Wilson thanked Krystal Snyder for being with us to discuss this very important topic.

10.2 Presentation – Anti-Human Sex Trafficking Consultation Session

Krystal thanked everyone for allowing her to be here.

She explained that 75% of Canadians do not know what human trafficking is. She explained this is sometimes difficult information to listen to as we may recognize that there is someone or ourselves that were trafficked. When people think about what human trafficking is they think of the movie *Taken*. Many people use this movie as their reference and think of trafficking as international. Most of the time, sex trafficking happens to people here in Canada. Trafficking means someone has lured or groomed an individual and limits their movements. Sixty-six percent of people trafficked come from Ontario. Brantford has unique ways of moving people as it has a lot of highway access. Minors are uniquely vulnerable. Human trafficking of Indigenous people is very high. The average age of recruitment is 13 years old. At least one person in the room tonight may have had an interaction with a trafficker.



Who is at risk? Who are the traffickers? Most of the time the trafficker is in a relationship with the individual, makes a connection and then exploits them. Online trafficking increased by 47% during the pandemic; other places of trafficking include gathering places such as schools, youth groups, and malls.

There are four stages of Human Trafficking:

Stage 1: look for the individual's vulnerabilities, try to flatter them and see who they can engage with. Some indicators include new people in your life, an online obsession, new comments, posting new types of photos sometimes sexually suggestive, focus on a new relationship, and new gifts and presents.

Stage 2: Figure out the individual's physical and emotional unmet needs to create a dependency.

Stage 3: After meeting these needs, the trafficker will start to pull away affection and gifts. The person being trafficked is then left feeling like; *I will do anything to get this back again*. It becomes survival based and the person being trafficked begins to compromise who they are. Manipulation and confusion will happen; including an increase in anxiety, a depression type state and a change in baseline behaviour.

Stage 4: They say to the person being trafficked, *Remember all that stuff that I gave you?* They manipulate and promise it back if the individual does this this one thing, this one time and it is usually sexual. Everything around trafficking is controlled; including malnourishment and abuse.

Website for help and information link: [Canadian Centre to End Human Trafficking](#)

Krystal thanked everyone and commented that human trafficking something we need to talk about.

Superintendent Wilson thanked Krystal and thanked her for her presentation and her strength and deepening our understanding of Human Trafficking. He also thanked Dianne Wdowczyk and April Taylor for their work on this. The message resonates with our school board to provide safe spaces and compassion.

11. Closing Remarks/Adjournment

Superintendent Wilson thanked all members, guests and presenters for their continued support and for taking time to attend the meeting. The next RCPIC meeting is scheduled for Wednesday, November 16, 2022, at 7:00 pm.



**Faith Advisory Committee (FAC)
Thursday, November 17, 2022 ♦ 2:00 p.m.
Virtual Microsoft TEAMS Meeting**

Present: Tara Williams, Heather Graham, Andrew Hall, Father Ronald Angervil, Lorrie Temple, Keri Calvesbert

Regrets: Halaena Buenviaje, Tom Laracy, Carole Allen, Dan Dignard, Father Stephen Murrin, Father Augustine Ogundele, Mike McDonald

1. Opening Prayer and Land Acknowledgement

Lorrie Temple opened the meeting with the Land Acknowledgement and prayer.

2. Welcome/Video

Lorrie Temple welcomed members of the committee. Andrew Hall will share a video from SJC at the January meeting.

3. Approval of the Minutes

The minutes of the September 29, 2022, meeting were approved.

4. Information and Discussion Items

4.1 Lorrie/Keri Update on Faith Day 2022-23

Lorrie Temple shared on October 4th and 7th, we held our System-wide Faith Days for all staff to launch our Board Spiritual Theme of "We are Many, We are One." All staff, divided into Secondary Families of Schools, attended Mass at one of three designated parishes to begin the day. The New Permanent Employee Commissioning took place as part of each Mass at each parish location. Following the Mass, new employees received a Board pin and commemorative card. Staff returned to their schools or work sites for the remainder of the day and participated in a variety of faith development activities as suggested in the "Pastoral Theme Resource Package" developed by the Board Pastoral Team, including an interactive video recording from David Wells. All individual staff members received a copy of the book, "At Your Side" co-authored by David. All schools and sites designed and created a visual to represent the theme for their community. Visuals have been placed on display in schools and sites for the remainder of this school year. Both days were inspirational, life-giving days. Initial thoughts and planning for Faith Day 2023 will be shared at the January meeting.

4.2 David Wells; Spiritual Bouquet for Bishop Crosby

Keri Calvesbert explained as a follow-up to the videos that David Wells shared with the district as part of our Faith Days, we had the privilege of bringing David to us in-person. David is a renowned Catholic speaker, Catechist, and author from the UK. On November 8, 2022, he spent a full day with our Administrators speaking on "Radical Hospitality, Accompaniment and the Holiness of Interruption." All staff were invited to attend a presentation by David on the evening of November 8th (in-person or online) at the Diocese of Hamilton. On November 9, 2022, David spent a half-day addressing our Student Achievement Team, Student



Support Services Team, and our Board Pastoral Team on similar topics as they applied to the roles of these teams. All schools in the Diocese of Hamilton are invited to participate in a Spiritual Bouquet to celebrate the upcoming 25th Anniversary of Bishop Crosby's Episcopal Ordination in January 2023. Schools were asked to keep a tally of prayers offered in thanksgiving for Bishop Crosby. Tallies will be collected and sent to the Diocese of Hamilton on November 30, 2022.

4.3 Pen Pal Follow Up; Coats for Kids; Advent Retreat; Holy Childhood Association

Keri Calvesbert explained that contact information for five schools in Poland hosting students from Ukraine was shared with all schools in the district, inviting them to participate in pen-pal letter writing. To date, participating schools include Assumption College School, Notre Dame, Caledonia, and Christ the King. Participating classes have been asked to update Keri as things unfold. The Knights of Columbus, St. Basil's, Brantford donated 24 brand new winter coats to be distributed to students in need. Keri reported that all coats have been sent to schools with identified needs. On November 30th, CARFLEO, the Catholic Association of Religious and Family Life Educators of Ontario is hosting an Advent Twilight Virtual Retreat, "Journeying to Bethlehem with the Holy Family" and all BHNCDSD staff have been invited to participate. Bishops Fabbro and Dabrowski shared information about the Holy Childhood Association. Our Diocese of London schools are invited to prayerfully consider if, and how they might be able to support the Holy Childhood Association, recognizing the great work schools are already doing to support neighbours in need both locally and globally.

4.4 Catholic Leadership Awards - Student

Keri Calvesbert shared that planning for the 2023 Catholic Student Leadership Awards afternoon leadership symposium and evening celebration are underway. The event will be held in-person at Holy Trinity Catholic High School, Simcoe on May 1, 2023. Fr. Augustine Ogundele (*pending confirmation on his calendar*) will preside at the awards celebration. Nomination forms and information will be shared with school Administrators at the upcoming AAC meeting on November 22, 2022.

4.5 Catholic Leadership Awards – Adult

N/A

4.6 Secondary Faith Activity Sharing

Tara Williams reported on the following activities in our Secondary schools: ACS hosted their annual Amplify Your Culture event on November 16, 2022. This year highlighted Saints Around the World. Chaplaincy students had 18 posters of saints that were created from various countries that students browsed, in addition to 20 cultural displays. Last week, students from chaplaincy took part in the spiritual bouquet for Bishop Crosby's 25th Anniversary by helping at the SSVP store for the morning as a prayerful act of charity. Next week, a week of prayer for vocations and for Bishop Crosby in his vocation will take place. At HT, as part of their SIP Staff Wellness, they are focusing on staff faith development opportunities. Four staff prayer breakfasts will be held with the first one on November 24th at 7:30 a.m. This will kick-off their weekly staff reflection mornings that will be held in our chapel on Monday mornings at 8:10 a.m. Reflection mornings will be 20 minutes long and will be a positive start to the week, giving staff a chance to connect and build community.



4.7 Elementary Faith Activity Sharing

Heather Graham gave an overview of what a variety of elementary schools participated in during the afternoon of the PA day with their staff. Activities included a meditation walk, mandala drawings, painting rocks to represent the board theme and displayed as a rock garden at the school, pottery, bulletin boards displaying the board theme, each staff member painted something that represented themselves and all paintings came together and were placed on a large cross displayed at the entrance of the school, and t-shirts made with the board theme.

4.8 Diocesan – Deanery Updates

Fr. Ronald shared information about the “Flying Fathers” Hockey fundraiser to support students in need and other local charities. Flyers and information will be shared via BHNCDSD staff email and posted on the Café in the Hub.

4.9 F.A.C.E.- Updates

N/A

4.10 ICE Symposium Update

Lorrie Temple will share information at the January meeting.

5. Questions/Discussions

N/A

6. Adjournment

The meeting was adjourned by Lorrie Temple.

Next Meeting: January 31, 2023, at 1:00 p.m. (in-person and Teams)



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Accommodations Committee
Thursday, December 1, 2022 – 3:00 p.m.
Boardroom / Microsoft Teams**

Trustees:

Present: Dan Dignard (Chair), Dennis Blake, Bill Chopp, Rick Petrella, Mark Watson

Senior Administration and Staff:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Phil Wilson (Superintendents of Education), Lou Citino (Manager of Facility Services)

Guests:

Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd.

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Committee Chair Dignard.

1.2 Attendance

Attendance was noted as above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Accommodations Committee approves the Agenda of December 1, 2022.

Carried

1.4 Declaration of Interest: Nil.

1.5 Approval of the Minutes:

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Accommodations Committee approves the Minutes of November 1, 2021.

Carried

1.6 Business Arising from the Minutes: Nil.

2. Staff Reports & Information Items:

2.1 Enrolment and Accommodations Update and School Attendance Boundary Reviews

Scott Keys, Superintendent of Business & Treasurer introduced Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd. who provided an update on enrolment, the Board's projected enrolment, accommodation pressures and the need for school attendance boundary reviews for the Committee.



Mr Ammendolia provided general information regarding the 2021 Census, enrolment projections and the utilization of permanent space in our schools and how these combined factors indicate the need for elementary and secondary school boundary reviews. He also provided an update regarding the Board's education development charges (EDC).

Highlights from Mr. Ammendolia's presentation include:

- Between 2016-21, population growth maintained a 5% increase.
- Canada continues to rely heavily on international migration for population growth.
- Growth over the last five years has begun to move away from the Greater Toronto and Hamilton Area (GTHA).
- The Board's demographics trends indicate that the total population grew by 6.9% from 2016-2021.
- The Board's projected elementary school enrolment will increase from 7,725 students in 2022-23 to 9,468 students in 2031-32 and approximately 50% of our elementary schools are currently operating at over capacity, with limited to zero space for portable classrooms.
- The Board's projected secondary school enrolment will increase from 3,391 students in 2022-23 to 4,807 students in 2031-32 and approximately 66% of our secondary schools will be operating at over capacity by 2024-25.
- City of Brantford and Brant County anticipated residential growth areas include St. George, Paris, Tutela Heights and Powerline Road.
- French Immersion programs have increased enrolment pressures at the schools where the program is offered.
- Attendance boundary reviews were suggested so that current school boundaries could be examined to determine how the boundaries might be changed in order to alleviate enrolment pressures at schools while optimizing enrolment at surrounding schools with surplus spaces.
- Possible attendance boundaries could include southwest Brantford in January 2023, the City of Brantford in the Spring 2023, Paris and Brant County in the Fall 2023 and the new Caledonia elementary school area and the new Brantford secondary school areas in 2023-24.
- The EDC By-Law in Brantford/Brant County will expire in October 2023. The process to develop a new EDC By-Law must begin in January 2023 so that it can be completed by June 2023 and forwarded and approved by the Ministry of Education before October 15, 2023.
- Currently, there is not enough growth to substantiate an EDC By-Law in Norfolk and Haldimand Counties.

The Committee asked that in future presentations if an additional slide could be included, which indicated projected elementary enrolment by region, i.e., City of Brantford, Brant County, Haldimand County and Norfolk County.

Trustee Chopp inquired that when the Ministry examines the Board's enrolment, do they include St. Mary Catholic Learning Centre in the data. Mr. Ammendolia comments that these numbers are included in the model. Trustee Chopp also question whether the development in the former Canadian Tire location on Colborne Street in Brantford was included in the projections for Holy Cross/St. Peter Schools. Mr. Ammendolia will investigate the type of dwellings proposed in the development report back to the Committee.



A brief discussion regarding the fact that other school board have altered their French Immersion Program so that students attend the Program beginning in Grade 1 rather than beginning in Junior Kindergarten.

Trustee Dignard asked that timelines be developed should the Board decide to complete boundary reviews. Trustee Blake inquired if boundary reviews in different areas of the Board could be completed at the same time. Superintendent Keys noted that the Board could have attendance reviews operating simultaneously, however, he cautioned that this approach would overextend the Board's resources and the proper dedication and attention to each review could not be guaranteed.

Moved by: Bill Chopp

Seconded by: Rick Petrella

THAT the Accommodation Committee recommends that the Committee of the Whole refers the Enrolment and Accommodations Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

Moved by: Bill Chopp

Seconded by: Rick Petrella

THAT the Accommodation Committee recommends that the Committee of the Whole refers the School Attendance Boundary Review Report to the Brant Haldimand Norfolk Catholic District School Board for approval of the following attendance boundary reviews:

- Southwest Brantford (Elementary) in January 2023.
- City of Brantford (Elementary) in Spring 2023.
- County of Brant (Elementary) in Fall 2023.
- Haldimand County (Elementary) and Board-wide Secondary in 2023-24.

Carried

3. Business of the In-Camera Session – n/a

4. Report on the In-Camera Session – n/a

5. Future Meetings

Chair Dignard noted that the next Accommodations Committee Meeting will be scheduled at the Call of the Chair.

6. Adjournment

Moved by: Rick Petrella

Seconded by: Dennis Blake

THAT the Accommodations Committee adjourns the meeting of December 1, 2022.

Carried

Next Meeting: Call of the Chair.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ACCOMMODATIONS COMMITTEE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Accommodation Committee
Submitted on: December 1, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

ENROLMENT AND ACCOMMODATIONS UPDATE AND SCHOOL ATTENDANCE BOUNDARY REVIEWS

Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to providing the best learning environments for its students. Under Section 171 (1) of the *Education Act*, the Board has the authority to determine the number and kind of schools to be established and maintained and the attendance area for each school. Changes in student enrolment, program demands, new school construction and other factors may result in the need for changes to school boundaries.

The purpose of this report is to provide Trustees with updated information on enrolment, the Board’s projected enrolment and potential next steps to address accommodation pressures throughout the Board.

DEVELOPMENTS:

The presentation by Jack Ammendolia of Watson & Associates Economists Ltd. provides an update on enrolment, space utilization, and accommodation planning.

In addition, **Appendix A** outlines the proposed framework for managing attendance boundary reviews.

RECOMMENDATIONS:

THAT the Accommodation Committee recommends that the Committee of the Whole refers the Enrolment and Accommodations Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Accommodation Committee recommends that the Committee of the Whole refers the School Attendance Boundary Review Report to the Brant Haldimand Norfolk Catholic District School Board for approval of the following attendance boundary reviews:

- Southwest Brantford (Elementary) in January 2023.
- City of Brantford (Elementary) in Spring 2023.
- County of Brant (Elementary) in Fall 2023.
- Haldimand County (Elementary) and Board-wide Secondary in 2023-24.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: December 13, 2022
Submitted by: Michael McDonald, Director of Education & Secretary

INSURANCE RENEWAL

Public Session

BACKGROUND INFORMATION:

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. OSBIE insures most school boards and several joint ventures in Ontario.

As of January 1, 2022, OSBIE is in year two of the current five-year Subscription Period, which ends on December 31, 2026.

DEVELOPMENTS:

Based on actuarial estimates, OSBIE was able to provide the following general rate adjustments for 2023:

	General Rate Adjustment (%)	BHNCDSB Rate Adjustment (%)
Liability	+2.0	0.0
Property	+12.0	-15.0
Boiler and Equipment Breakdown	+3.9	0.00
Crime	0.0	0.00
Automobile	-5.0	0.00
Cyber	+50.0	0.00
Legal Expense	0.0	0.00

Overall premiums are determined by OSBIE's appointed actuary. Board premium variances from year-to-year, result primarily from general rate adjustments (based on OSBIE's expected claims for the entire pool), exposure changes and loss experience, which is based on our Board's last five years of claims experience. In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further.

As a subscriber of OSBIE, the Board is both an insured and an owner. One of the main benefits of being an owner is that should OSBIE's Capital Reserves exceed certain targets, OSBIE's Board of Governors may issue a premium refund along with associated taxes. As part of OSBIE's value-added service, our Board received a premium refund of \$33,302.16 for 2022.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2023 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$153,199.00, excluding PST.

Appendix A

Brant Haldimand Norfolk Catholic District School Board

OSBIE INSURANCE

Insurance Premium Excluding Taxes					
Description	2020	2021	2022	2023	% Increase / Decrease
Property	45,268.00	41,491.00	36,459.00	36,870.00	0.99
Crime	5,292.00	5,536.00	5,650.00	5,787.00	0.98
Boiler and Equipment	7,017.00	7,010.00	7,003.00	7,276.00	0.96
Liability	65,637.00	74,861.00	70,380.00	73,198.00	0.96
Subtotal	123,214.00	128,898.00	119,492.00	123,131.00	
Cyber	n/a	n/a	5,412.00	8,053.00	0.67
Legal Expense	n/a	n/a	14,432.00	14,783.00	0.98
Fleet Automobile	7,714.00	7,237.00	6,137.00	7,232.00	0.84
Total Insurance Premium	130,928.00	136,135.00	145,473.00	153,199.00	

	Coverage	Deductible
Property	Unlimited	\$10,000 per occurrence
Crime	\$1 million	\$500 per occurrence
Boiler and Equipment Breakdown	\$5 million	\$1,000 per occurrence
Auto	\$27 million	\$0
Cyber	\$1 Million	Based on declaration
Legal Expense	\$500,000	\$0

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: December 13, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

TRUSTEE EXPENSES
(August 31, 2022)
Public Session

BACKGROUND INFORMATION:

Elected trustees, in their role of stewards and guardians of Catholic Education, are provided with resources, supports and reimbursements to fulfill their obligations, as permitted through the Education Act and the Broader Public Services Expenses Directive.

During their term in office, trustees are entitled to reimbursement for expenses incurred while carrying out their responsibilities and are outlined in Board Policy 100.10 – *Trustee Expenses*. Expenses may include, mileage or transportation costs, professional development and/or conferences, office supplies, and communication supports.

In accordance with Board Policy 100.10 – *Trustee Expenses* (Section 7.7), trustee expenses are reported to the Board in a public session annually and will be posted on the Board’s website following the close of the previous school year’s financial records.

DEVELOPMENTS:

Appendix A summarizes trustee expenses for the period September 1, 2021 to August 31, 2022. This Statement of Trustee Expenses will be posted on the Board’s website in compliance with the above policy.

RECOMMENDATION:

THAT the Committee of the Whole refers the Trustee Expenses Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Appendix A

**Brant Haldimand Norfolk Catholic District School Board
Statement of Trustee Expenses
School Year 2021-2022**

Trustee	Mileage	Conferences	Meals	Communication	Supplies	Total	
Rick Petrella	56	2,345	437	1,310	-	4,148	Chair of the Board
Carol Luciani	1,570	1,611	92	524	-	3,797	Vice Chair of the Board
Cliff Casey	203	460	68	1,537	60	2,328	Trustee
Bill Chopp	-	689	32	1,457	-	2,178	Trustee
Dan Dignard	-	1,673	199	1,667	-	3,539	Trustee
Mark Watson	157	460	-	1,822	-	2,439	Trustee
	<u>\$1,986</u>	<u>\$ 7,238</u>	<u>\$ 828</u>	<u>\$ 8,317</u>	<u>\$ 60</u>	<u>\$18,429</u>	
							General Trustee Admin Expenses
						<u>\$ 5,152</u>	
						<u>\$23,581</u>	Total Trustee Expenses
						\$ 42,100	2021-22 Trustee Budget
						\$ 18,519	Trustees were under budget in 2021-22 by

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education
 Presented to: Committee of the Whole
 Submitted on: December 13, 2022
 Submitted by: Michael McDonald, Director of Education & Secretary

EQAO UPDATE

Public Session

BACKGROUND INFORMATION:

Education Quality and Accountability Office (EQAO), under the direction of the Ministry of Education, released the 2021-22 results. The media release from November 3, 2022, shared our overall results, highlights of success, and areas for attention moving forward. Important to note are the many factors/variables that were changed across all areas of the standardized tests. The test itself was new - a new digital format, our educators had a new curriculum for math Grades 1 to 9 launched during the pandemic, including de-streaming; the pandemic itself, and limited professional development opportunities due to Covid as well as staffing shortages. This is good baseline data to move forward with but not comparable to 2018-19 data.

DEVELOPMENTS:

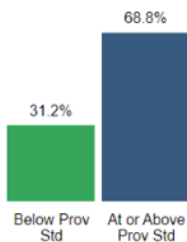
Grade 3 Primary

Students Meeting or Exceeding the Provincial Standard

School	Total # of Students	Reading	Writing	Mathematics
Province	111,878	73.2%	64.9%	59.0%
Board	719	68.8%	60.4%	53.0%

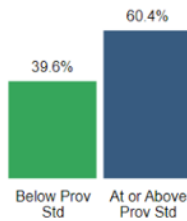
BHNCDSB Students Meeting or Exceeding the Provincial Standard - Primary

Results Rel. to Provincial Std. in Reading



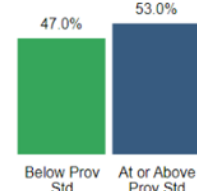
Reading

Results Rel. to Provincial Std. in Writing



Writing

Results Rel. to Provincial Std. in Math



Mathematics

Our supports to address math scores involves professional development, resources, and tutoring. Through tutoring funds, we are supporting numeracy with one-to-one and small group opportunities free to families. We have also begun sharing more strategic professional development for instruction and assessment using MathUp and Knowledgehook as educators continue to learn their way through the new curriculum launched during the pandemic. We are also targeting and supporting Grade 1 literacy with specific professional development and resources for structured literacy. Our Student Achievement Team conducted all the assessments and followed up with specific professional development for each educator alongside their administrator in four sessions that ran across the system.

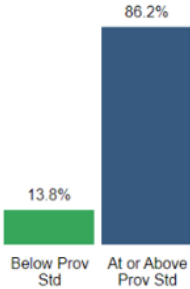
Grade 6 Junior

Students Meeting or Exceeding the Provincial Standard

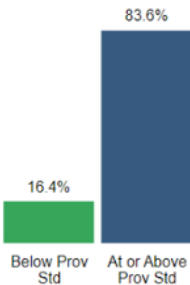
School	Number of Students	Reading	Writing	Mathematics
Province	122,433	84.9%	84.1%	47.2%
Board	690	86.3%	83.6%	38.2%

BHNCDSB Students Meeting or Exceeding the Provincial Standard – Junior

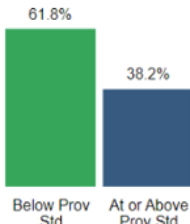
Results Rel. to Provincial Std. in Reading



Results Rel. to Provincial Std. in Writing



Results Rel. to Provincial Std. in Math



Reading

Writing

Mathematics

Junior numeracy is a concern for BHNCDSB and our focus is on MathUp professional development to support the new curriculum, as well as tutoring efforts have centred at the Junior level to start. Our reading and writing results are above or slightly below the province and we will continue to support these strong results with work around system supports for engaging instruction and differentiated assessment, as well as a continued focus on our essential practices for knowing the learner and feedback.

Grade 9 Math

BHNCDSB math results were above the province in Grade 9. We continue to implement the new de-streamed curriculum with a focus on instruction and assessment and have had multiple guest speakers sharing support and learning for numeracy across the curriculum and across the system since

August 2022. We have a full day workshop planned in January 2023 as well with a focus on thinking and learning for our secondary administrators, educators, and Student Achievement Team.

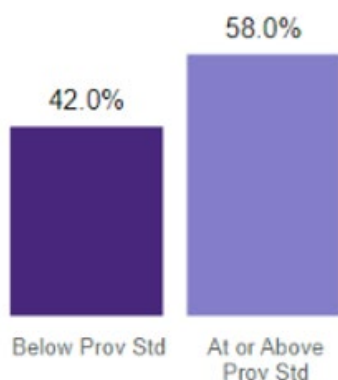
Students at or above the Provincial Standard

ACS	HT	SJC	Board	Province
57.4%	45.5%	67.6%	58%	52.3%

Note: this cohort wrote Junior EQAO in 2019. Our result that year for Junior Mathematics was 51%.

BHNCDSB Meeting or Exceeding the Provincial Standard – Grade 9 Mathematics

Results by Achievement at Board Level



Students across our secondary schools are participating in this online assessment at the end of each semester. Assessment may count towards a students’ overall grade. Staff continue to work through the new de-streamed curriculum focusing on instruction and assessment. Data is being uploaded and the teachers are preparing students for practice on the technology piece. The actual test is still based on curriculum knowledge up until Grade 9.

Grade 10/11 OSSLT (Ontario Secondary School Literacy Test)

First-Time Eligible (Grade 10 Students)

ACS	HT	SJC	Board	Province
85.8%	74.8%	81.4%	81.4%	82.1%

Previously Eligible (Grade 11 Students)

ACS	HT	SJC	Board	Province
87.9%	82.6%	90.9%	87.2%	85.2%

Success Rate by Course Type – First-Time Eligible

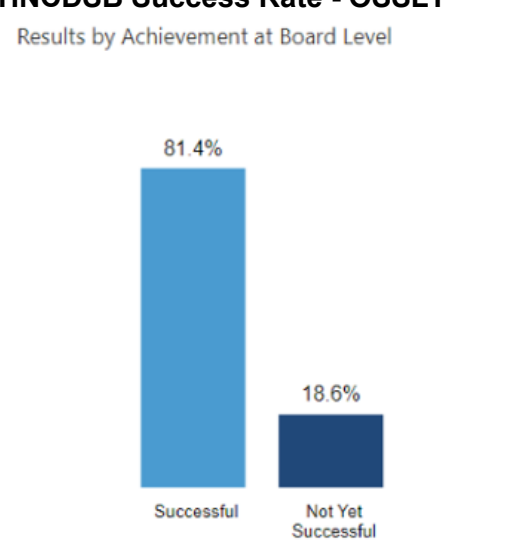
	Board – Percentage Successful	Province – Percentage Successful
Academic	89.4%	90.5%
Applied	58.1%	50.1%
Locally Developed	0%	14.8%

Grade 10 students wrote Grade 6 EQAO in 2017-18. This cohort’s success rate for the Board was Reading: 86% and Writing: 80%.

Grade 11 students wrote Grade 6 EQAO in 2016-17. This cohort’s success rate for the Board was Reading: 83% and Writing: 77%.

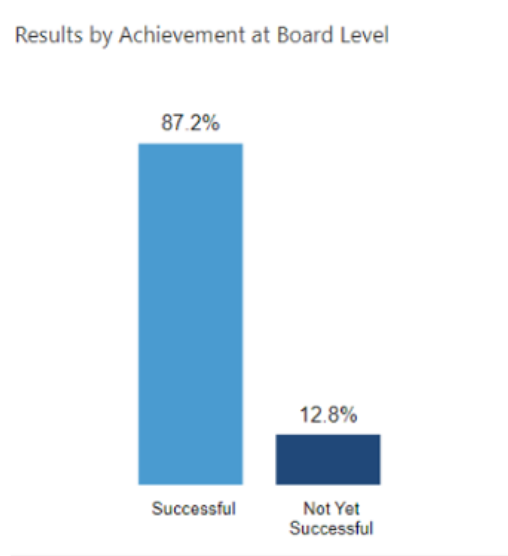
BHNCDSB Success Rate - OSSLT

Results by Achievement at Board Level



**First-time eligible
(Grade 10)**

Results by Achievement at Board Level



**Previously eligible
(Grade 11)**

The Board completed the first round of the OSSLT writing in November 2022. We have two writing sessions allowing us to divide students who will write in their Grade 10 English classes or Religion classes. Preparation support is being offered at schools using tutoring funds.

RECOMMENDATION:

THAT the Committee of the Whole refers the EQAO Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Phil Wilson, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: December 13, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

ADDITION OF PERSONAL ACTIVITY LEARNING PROGRAM AT ST. JOHN'S COLLEGE

Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board strives to meet the educational needs of a wide variety of learners at the secondary level. The Special Education Department is committed to meeting the needs of all students to ensure they reach their full potential.

The Special Education Department offers three specific secondary programs for identified students to support academic, vocational, and personal growth and to prepare students for independent or supported living and employment settings.

The three programs are:

1. Personal Active Learning Program (PAL)
2. Community Living Program
3. Job Skills Program

Historically, the Personal Active Learning (PAL) and Community Living Programs have only been offered at Assumption College School in Brantford. Students who live in the St. John's College catchment area, who meet criteria for these self-contained programs, are routed and bussed to Assumption College School.

INFORMATION GATHERING:

Currently, St. John's College has 1.5 self-contained special education programs offering 20 students programming in Job Skills and Community Living Programs.

Assumption College School currently has 50 students in 4.0 self-contained classes (Personal Activity Living: 7 students, Community Living Program: 12 students, Job Skills: 1–15 students, Job Skills 2: 6 students). All four self-contained classes are at or almost at capacity.

Currently, there are three students at Assumption College School that reside in the boundary of St. John's College. The potential relocation of these students, future students entering secondary school, and two students that would transfer from the existing Job Skills Program would create another self-contained class at St. John's College. Without expansion of programming at St. John's College, anticipated future demand of these programs would put significant pressure on Assumption College School and/or programming options would be unavailable in student's home secondary school. Expanding the programs at St. John's College would allow students to access secondary programming in their home school boundary.

Projected Enrolment in Secondary Self-Contained Classes (PAL/CL/JSP)

Secondary School	2022-23	2023-24	2024-25	2025-26
ACS (no expansion at SJC)	50	48	59	69
ACS (expansion at SJC)	50	45	52	59
SJC (with additional class)	20	25	35	41

We currently have 66 high needs students in kindergarten. The long-term future suggests the need for expansion at St. John's College:

- ACS Feeder Schools: 26 destined for ACS
- SJC Feeder Schools: 26 destined for SJC
- HT Feeder Schools: 14 destined for HT

DEVELOPMENTS:

Rationale for Opening a PAL/Community Living Program at St. John's College:

- Projected needs coming forward in the next three years.
- Opportunity for program expansion as enrollment continues to increase.
- Cost efficiencies for specialized transportation services.
- Capped classes at Assumption College School are approaching or at capacity.
- Spread caseloads to create equity among Department Heads.
- Spread out Education Assistant support staff across the system.
- Honour familial connections for students with siblings attending St. John's College.
- Equity among program/course offerings within the two secondary schools.
- Allows students to attend their respective home school with familiar peers.
- Allows for more accurate placement of pathways.
- Physical space issues for growing and full schools like Assumption College School.

After analysing the current and future needs for students that require specialized secondary programming, it is proposed that beginning September 2023, St. John's College offers:

- Personal Activity Learning (PAL) and Community Living Combination (1 program).
- Job Skills Program (1.5 programs).

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the addition of Personal Activity Learning (PAL) and Community Living Programs at St. John's College starting in September 2023.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Phil Wilson, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: December 13, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

SUPPORTING HIGH NEEDS STUDENTS

Public Session

BACKGROUND INFORMATION

The Brant Haldimand Norfolk Catholic District School Board (BHNCDSD) believes that every child is a unique and celebrated gift from God worthy of respect and dignity. Every student will be provided with precise inclusive programming that ensures they feel welcomed and are a valuable member of the school community. The Board believes that universal design and differentiated instruction are effective and an interconnected means of meeting the learning and/or productivity needs of any group of students.

At times, specific behaviour problems adversely affect the educational performance and safety of self and others. Students exemplifying specific behaviour problems in the BHNCDSD receive support in the regular classroom with indirect support and/or with resource assistance or support in the regular class with withdrawal assistance. At times, despite tiered interventions including, but not limited to, the use of effective classroom management strategies, school-wide preventative and proactive practices to reinforce pro-social behaviour and relationships, use of targeted intervention such as restorative practices, Self-Regulation and Non-Violent Crisis Intervention, some students require more specialized and intensive support. Classroom teachers and Educational Assistants need the support of the larger community to create a learning environment that supports these students.

DEVELOPMENTS:

To help meet the unique needs of a few of our students, BHNCDSD will trial the classroom and school support service of Bartimaeus Inc. Bartimaeus Inc. provides specialized behavioural support services to schools. They assist in situations that require interventions with students experiencing moderate to extreme behavioural, emotional, psychological, or developmental challenges.

Bartimaeus' special education programs and services are based on the following principles: equity, collaboration and partnerships, individual differences, transition planning, developing student independence and opportunities for development of teacher capacity to service all students. Each student's strengths and needs are considered when planning appropriate programs and services. They assist in situations that require behavioural interventions with students who are experiencing extreme behavioural, emotional, psychological, and/or developmental challenges.

RECOMMENDATION:

THAT the Committee of the Whole refers the Supporting High Needs report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: December 13, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

POLICE CHECK BY-LAW AMENDMENT
Public Session

BACKGROUND INFORMATION:

The *Brant Haldimand Norfolk Catholic District School Board By-laws* outline the procedures and dispatch of business for the Board of Trustees, and for the business at the meetings of the Board and its committees.

DEVELOPMENTS:

There is currently nothing in the by-laws which speaks to the requirements and process for police checks for trustees. There is a brief reference in Policy 300.15 *Police Record Checks*, which relates to all staff of the Board, but the by-laws are silent in this respect.

As such, it is recommended that in an effort to remedy this fact, the following language be added to section 6.1.2.1 titled *Inaugural Meeting*: *All new trustees will provide a Police Record Check at the beginning of each term prior to the Inaugural Meeting. Current trustees will complete an Annual Offense Declaration.*

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the addition of the following line in section 6.1.2.1 of the *Brant Haldimand Norfolk Catholic District School Board By-Laws*: "All new trustees will provide a Police Record Check at the beginning of each term prior to the Inaugural Meeting. Current trustees will complete an Annual Offense Declaration."

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
December 13, 2022	3:00 pm	Budget Committee
December 13, 2022	7:00 pm	Committee of the Whole
December 20, 2022	7:00 pm	Board Meeting
<i>December 26 2022- January 6, 2023</i>		<i>CHRISTMAS BREAK</i>
January 11, 2023	3:00 pm	Executive Council Meeting
January 20-21, 2023		OCSTA Trustees Seminar
January 17, 2023	1:00 pm	Special Education Advisory Committee
January 17, 2023	7:00 pm	Committee of the Whole
January 24, 2023	7:00 pm	Board Meeting
February 15, 2023	3:00 pm	Executive Council Meeting
February 21, 2023	1:00 pm	Special Education Advisory Committee
February 21, 2023	7:00 pm	Committee of the Whole
February 22, 2023	7:00 pm	Regional Catholic Parent Involvement Committee
February 28, 2023	9:00 am	Student Transportation Services BHN
February 28, 2023	1:15 pm	Accessibility Steering Committee
February 28, 2023	7:00 pm	Board Meeting
March 8, 2023	3:00 pm	Executive Council Meeting
March 10, 2022	3:00 pm	Policy Committee
<i>March 13-17, 2023</i>		<i>MARCH BREAK</i>
March 21, 2023	9:00 am	Mental Health Steering Committee
March 21, 2023	1:00 pm	Special Education Advisory Committee
March 21, 2023	3:00 pm	Accommodations Committee
March 21, 2023	7:00 pm	Committee of the Whole
March 28, 2023	7:00 pm	Board Meeting
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee
April 18, 2023	7:00 pm	Committee of the Whole
April 25, 2023	3:00 pm	Budget Committee
April 25, 2023	7:00 pm	Board Meeting
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		<i>Catholic Education Week</i>
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
May 16, 2023	7:00 pm	Committee of the Whole
May 23, 2023	7:00 pm	Board Meeting
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm	Assumption College Graduation Holy Trinity Graduation
TBD	TBD	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee